

DDA SUBJECT FILE COPY

DDA 88-0099  
11 January 1988

MEMORANDUM FOR: Director of Central Intelligence

FROM: William F. Donnelly  
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 8 January 1988

25X1

2. On 26 December OS completed the takeover from the General Services Administration of guard responsibilities for all Agency facilities in the Headquarters area.

3. From 30 November 1987 to 1 January 1988 a total of 153 employees retired from the Agency. Of these, 66 chose to retire prior to January, anticipating changes in legislation affecting lump sum retirement payments.

25X1

4. An 8-hour secure communications outage involving over [ ] Agency subscribers and affecting service between Headquarters and the Pentagon and the Intelligence Community Staff occurred on 30 December, when five telephone company lines were severed. Telephone company security officials are investigating the circumstances, which at this time appear suspicious. Agency Communications and Security Officers are tracking the investigation.

5. The Office of Finance reports that during FY 1987 the Agency provided \$15.6 million to the Drug Enforcement Agency in support of worldwide operations. This substantial level of activity is expected to continue in 1988.

ALL PORTIONS SECRET

25X1

DDA REGISTRY

FILE: 100-15

S E C R E T

25X1 6. OF recently installed the automated Field Accounting System in six  
25X1 Agency facilities [redacted] Automated accounting systems are now  
operational in [redacted] domestic and overseas facilities.

25X1 7. The Office of Logistics (OL) has contracted to move the Map Library  
25X1 from [redacted] to temporary quarters [redacted]  
25X1 [redacted] by 31 January. When construction is completed in early March,  
the Map Library will be housed in [redacted]

8. OL has completed production of the Redbook, a multilingual document published to alert officials to forged travel documents enabling them to catch terrorists trying to cross international borders. All 60,000 English and 10,000 German language copies have been disseminated. Completing this job, the largest ever produced by OL, required nearly 300 hours of press time on the six-color press.

25X1 [redacted]  
William F. Donnelly

25X1 ORIG: DDA/MS [redacted] da:11 January 88 (weeklib)

Distribution:

25X1  
0 - DCI  
1 - DDCI  
1 - EXDIR  
1 - OCA [redacted]  
1 - EA. DA OD  
1 - SSA/DDA  
1 - DDA/CMS  
1 - DDA/MS  
1 - DDA/EEO  
1 - ISD  
1 - RPD  
1 - DDA Subj  
1 - WFD Hold  
1 - EA Subj